



BOYS & GIRLS CLUBS
OF ELKHART COUNTY

Application for Criminal Background Check, Driving Record, & Reference Screening

First Name: _____ Middle: _____ Last: _____

Previous Legal Name: _____
(If applicable. Example: Your Maiden Name)

Current Address: _____

City: _____ State: _____ Zip Code: _____ Years At This Address: _____

Previous Address: _____
(Please only fill out if you have moved within the last 5 years.)

City: _____ State: _____ Zip Code: _____ Years At This Address: _____

Date of Birth: Month: _____ Day: _____ Year: _____

Driver's License Number: _____ State Issued: _____ Expiration Date: ____/____/____

Social Security Number: _____ Cell Phone: _____

Sex: Male Female

Race: African American Arab Asian Caucasian Hispanic Multi-Ethnic Native American

Other: _____

FOR OFFICE USE ONLY:

Location:

Goshen Nappanee Middlebury KidsCare Elkhart Administrative

Submitted By:

Staff Volunteer

Will Drive Vehicle:

Yes No

Consent for Criminal Background, Driving Record, & Reference Screening

AUTHORIZATION AND RELEASE TO OBTAIN INFORMATION

I, _____
(Print Full Name)

hereby give my full consent and permission to the Boys & Girls Clubs of Elkhart County, to obtain information relating to my criminal history and any other applicable records including, but not limited to my Motor Vehicle Records through VeriScreen, the Indiana Sheriff's Department, IOI and/or other agencies not previously mentioned and their agents.

Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681 et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws, I hereby authorize and permit VeriScreen, Inc. aka VeriRent to obtain a consumer report and/or an investigative consumer report which may include the following:

1. My employment records;
2. Records concerning any driving, criminal history, civil record, workers' compensation (post-offer only) and drug testing;
3. Verification of my academic and/or professional credentials; and information and/or copies of documents from any military service records.

I understand that an "investigative consumer report" may include information as to my character, general reputation, personal characteristics, and mode of living, which may be obtained by interviews with individuals with whom I am acquainted or who may have knowledge concerning any such items of information. I am entitled to know if employment or promotion is denied because of information obtained by my prospective employer from a Consumer Reporting Agency.

I agree that a copy of this authorization has the same effect as an original and if my application is accepted I understand that VeriScreen will be allowed to perform a background check on a yearly/quarterly or during the process of determining a promotion, re-certification, continued qualification or as the result of reasonable suspicion.

I understand and acknowledge that under provision of the Fair Credit Reporting Act I may request a copy of any consumer report from the consumer reporting agency that compiled the report, after I have provided proper identification.

I authorize VeriScreen, Inc. aka VeriRent to obtain and prepare an investigative consumer report as set forth above, as part of its investigation of my employment application. This authorization shall remain in effect over the course of my employment. Reports may be ordered periodically during the course of my employment.

I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE CONSENT FOR THE ABOVE RECORDS CHECKS AND THAT I ACCEPT AND SIGN THIS FORM VOLUNTARILY.

Signature of Applicant: _____

Print Name: _____

Date: ____/____/____

FOR OFFICE USE ONLY:

Witnessed by: _____

Date: ____/____/____